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# **KIST School**

# **Internship Program**

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## **KIST School Internship**

- School provides 6 to 9 month-long internship for outstanding applicants, and it offers English classes (to help students getting an official English score for entering Masters and Doctoral degree courses), a Korean language program, and R&D field training. During the internship, students who intend to enroll for the 2019 spring semester of the KIST School Degree program must meet the minimum requirements of English scores.

## **Guidelines for the 2018 Fall KIST School Internship**

### **Eligibility**

- Must have a bachelor's or master's degree, or be expected to receive one
- Must get an official recommendation from the country ; Belarus(State Committee on Science and Technology), Mongolia(Mongolian Academy of Science), Turkey(TUBITAK; The Scientific and Technological Research Council of Turkey), Ukraine(Ministry of Education and Science of Ukraine)

### **Period**

- Begins in July for 2018 Fall Internship : Jul.2(Mon)~Dec.31(Mon)

### **Full Scholarship**

- Tuition and registration costs are covered by KIST.
- The highest level of financial support in Korea is provided to help students focus on their study and research.
- Monthly stipends of 900 USD for bachelor students and 1,000 USD for Master students are provided.

### **Advantages**

- Participating in National R&D Projects  
Over 90% of KIST's R&D budget comes from government and institutional programs \$236 million (December 2017)
- Excellent Faculty  
150 professors selected from among the 600 Ph.D researchers at KIST
- Infrastructure of National Research Institute  
Knowledge/Technology accumulated over 50 years of experience  
Cutting-edge research equipment/facilities

### **Student Benefits**

- Diverse academic/cultural events for students.
- Free dinners for researchers working overtime
- Discounted condominium rates at many major tourist destinations in Korea
- First-rate dormitory facilities for 120 USD per month
- Comprehensive insurance

## Schedule



Contents	At	Date/Term
Announcement & Receipt of Application	Partner Ministry or Organization	Apr. 1(Mon)~Apr. 20(Fri)
Recommendation to KIST School		Apr. 27 (Thu)
Telephone Interview	KIST School	May 8(Tue)~May 14(Mon)
Announcement of Final Results		May 28(Mon)
Visa Process		Jun. 5(Tue)~Jun.29(Fri)
Entrance & Internship		Jul. 1 ~ Dec. 31

※ The above schedule is subject to change.

## Process

1	Announcement of Application Guidelines	KIST School → the relevant government ministry or organization	KIST School notices the guideline of 2018 Fall Internship to relevant government ministry or organization	Apr. 2(Mon)
2	Announcement of Application Guidelines	The Ministry or Organization → the relevant universities	The ministry or organization notices the guideline to universities and students	Apr. 4(Wed)
3	Apply for Admission Submission	Students → The Ministry or Organization	Students who are interested in internship should submit application and documents to the ministry or organization	Apr. 4(Wed)~Apr. 20(Fri)
4	Document Screening & Recommendation	The Ministry or Organization → KIST School	After document screening, the ministry or organization recommends <b>10 students</b> with their documents	Apr. 26(Thu)
5	Interview	KIST School → Committee of the Interview → Students	Recommended students have a phone interview from Committee of Interview of KIST School	May 8(Tue)~May 14(Fri)
6	Final Screening	KIST School Committee	KIST School committee decide final successful candidates with result of interview	May 16(Wed)
7	Announcement of Final Results	KIST School → The Ministry or Organization, Students	The successful candidates and the ministry or organization are notified the final results from KIST School	May 28(Mon)
8	Visa Process	KIST School → Students	For the candidates, KIST School give a guideline to apply and get a visa	Jun. 5(Tue)~Jun.29(Fri)
9	Entrance	KIST School → Students	For the candidates, KIST School give a guideline to enter the KIST School	Jun.25(Mon)~Jul.1(Sun)
10	Internship	R&D field training, language program	During the Internship, students find out interested research fields and are matched with advisors	Jul.2(Mon)~Dec.31(Mon)
11	Admission of 2019 Spring	Students → KIST School	Students who are interested in degree program should apply admission of 2019 spring semester	September, 2018

## Status

Country	Gov. ministry or organization	Students	Research Field
Belarus 	National Academy of Science of Belarus	2 Bachelor students 3 Master students	in Theragnosis, Robotics, Bio-Micro systems, Green City Tech., Diagnosis
Mongolia 	Mongolian Academy of Science	3 Master students	in Water Resource Cycle, Materials Architecturing, Imaging Media

## List of Required Documents

Scanned version of all required documents must be submitted by application deadline to the ministry or organization by email. After announcement of successful candidates, Original version of all required documents must be submitted via post to KIST School(5, Hwarang-ro 14-gil, Seongbuk-gu, Seoul, Republic of Korea).

- For all applicants:
  - Application Form (Attached)
  - Curriculum Vitae
  - Essay (Attached)
  - Letter of Recommendation (Attached)
  - Certificate of (Expected) Bachelor's Degree
  - Bachelor's Degree Transcript in English
    - : Transfer students must submit all university transcripts acquired both pre- and post-transfer.
  - Official English Score (if available).
  
- For Master applicants:
  - Certificate of (Expected) Master's Degree
  - Master's Degree Transcript in English
    - : Transfer students are required to submit all university transcripts, both pre- and post-transfer.
  - Master's Degree Thesis
    - : Only the titles of papers and abstracts should be submitted. If, in accordance with university regulations or other relevant laws, you obtained a degree without having to write a thesis, you must submit the necessary documentation.
  - Research Achievements (if available).
    - : Publications including published papers, papers presented at academic conferences, and patents

## English Language Requirements for Admission of 2019 Spring Degree Program

Minimum Scores Required						
Type	TOEFL			TOEIC	TEPS	IELTS
	iBT	CBT	PBT			
Score	79	213	550	730	630	6

※ All test scores should be dated within 2 years of the application deadline. During the internship, KIST School supports fee of TOEIC tests.

# Application Form

**Personal Information**

	※ Student No. (For official use only)
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Photo (3cm×4cm)	Name	(as printed on your passport)		
	Date of Birth	(Month/Day/Year)		
	Country of Residence		Nationality	
	Gender	<input type="checkbox"/> Male <input type="checkbox"/> Female	Marital Status	<input type="checkbox"/> Married <input type="checkbox"/> Single
Final Academic Background	<input type="checkbox"/> Bachelor <input type="checkbox"/> M.S.			
Phone No. (for Interview)				
E-mail Address (for Interview)				
Mailing Address				

**Program**

Research Field of Interest	Research Division	/
	Center	/

※ Details on KIST's various research fields can be found at: <http://eng.kist.re.kr>

**Academic Information**

Korean Score (if available)	<input type="checkbox"/> TOPIK (Score:      )	Validity	(MM/Yr.-MM/Yr.)
English Score (if available)	<input type="checkbox"/> iBT <input type="checkbox"/> CBT <input type="checkbox"/> PBT <input type="checkbox"/> TOEIC <input type="checkbox"/> TEPS <input type="checkbox"/> IELTS (Score:      )	Validity	(MM/Yr.-MM/Yr.)
Undergraduate School	Name of School	Location	
	Major		
	Period	(Month/Year - Month/Year)	GPA
Graduate School	Name of School	Location	
	Major		
	Period	(Month/Year - Month/Year)	GPA



**Confidential**

## Letter of Recommendation

**Applicant:** Please fill out your name and other information below. Deliver or mail this form to the person who will write the recommendation letter. Ask him/her to seal it in an official envelope and sign the envelope across the back once finished. Unsealed and unsigned recommendation letters will not be accepted.

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1. Name of Applicant: (given name) \_\_\_\_\_ (family name) \_\_\_\_\_  
(signature) \_\_\_\_\_ (date) \_\_\_\_\_
2. Nationality: \_\_\_\_\_
3. Desired Degree Program:  MS  PhD
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**To the recommender:** The person named above has applied for the 'KIST School Scholarship Program'. We ask your assistance in providing a frank and candid appraisal of the applicant.

1. How long have you known the applicant, and what is your relationship?
2. What do you consider to be the applicant's strengths and weaknesses?
3. How well do you think the applicant has thought out his/her plans for graduate study?

4. Please appraise the applicant using the table printed below:

	Unusually Outstanding (Top 5%)	Superior (Top 10%)	Excellent (Top 15%)	Good (Top Third)	Average (Middle Third)	Poor (Bottom Third)	N/A
Academic Achievements							
Intellectual Skills							
Research and Creative Abilities							
Interests and Motivation							
Relevant Work Experience							
Ability to Work with Others							
Potential for Success in Graduate School							

5. Please comment on the ratings you assigned in #4 and make further statements on the applicant's record,

potential, or personal qualities if you feel such statements might impact our consideration of the applicant for the proposed degree program.

Position or Title: \_\_\_\_\_

School or Firm: \_\_\_\_\_

Address: \_\_\_\_\_

\_\_\_\_\_

(Zip Code :        -        )

Tel: \_\_\_\_\_ E-mail: \_\_\_\_\_

Date: \_\_\_\_\_

Recommender's Name: \_\_\_\_\_

Recommender's Signature: \_\_\_\_\_

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Please return this form to the applicant, sealed in an official envelope signed across the back.

We greatly appreciate your taking the time to fill out this letter of recommendation.